

# “GENTRYSIDE DRIVE”

5

## CARPOOL

### *Permission Form*

*This carpool is comprised of  
4<sup>th</sup>, 5<sup>th</sup>, and middle school students.*

*No other grade levels may be in this carpool.*

**RETURN BY: August 27, 2007**

*Please sign and return if student will be utilizing the “Gentryside Drive”.*

**Student Name:** \_\_\_\_\_

**Homeroom Teacher :** \_\_\_\_\_

**My child is a either a middle school, 4<sup>th</sup>, or 5<sup>th</sup>  
grade student who will be utilizing the  
“Gentryside Drive” carpool option.**

*I have read the rules, regulations, and the procedures as stated in the  
Parents’ Handbook for utilizing the “Gentryside Drive” carpool option.*

*I understand that there will be **NO ADULT SUPERVISION** for  
students being dropped off or picked up at the “Gentryside Drive”.*

*For your student’s safety please remember to contact the admin. office for 4<sup>th</sup> and 5<sup>th</sup>  
grade students and the MS office for middle school students, if there will be a delay in you  
collecting your student at the Gentryside Drive. A message will be relayed to the student to wait  
at the main building front door. Your call must be received prior to dismissal time.*

**Parent’s  
Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# GENTRYSIDE DRIVE

*The “Gentryside Drive” may be used for A.M. drop off and P.M. pick up by:*  
**Carpools comprised of 4<sup>th</sup>, 5<sup>th</sup>, and middle school students**

## **“GENTRYSIDE DRIVE” AVAILABILITY:**

**Morning: 7:25 A.M. to 7:50 A.M.**  
**Afternoon: 3:00 P.M. to 3:50 P.M.**

- No other grade levels may be in these carpools.
- There will be **NO ADULT SUPERVISION** for students being dropped off or picked up at the “Gentryside Drive”
- Drivers may not park in the Whittington gym parking lot to wait for their students to be dismissed. This parking lot is not a designated waiting area. Staff members and visitors park and remove their cars during the day in this lot. Having cars waiting in this lot increases the possibility of accidents.
- Parents, if your child will be carrying a cumbersome item such as an instrument, project, etc., please use the Westella carpool.
- A carpool utilizing the “Gentryside Drive” also has the option of using the Westella carpool on any day, as long as this has been communicated to the child/ren participating in their carpool prior to the start of the school day.
- The far back teachers’ parking lot **WILL NOT BE AVAILABLE** for student P.M. pick up.

## ***PROCEDURES for ENTERING “GENTRYSIDE DRIVE”***

- Drivers traveling south on Gentryside will turn left into the drive behind the new gym.  
Drivers traveling north on Gentryside will turn right into the drive.
- Once in the driveway, drivers must **courteously merge** into one line at the appropriate indicated place.
- After merging and forming a single line, cars should stop in the left lane for loading/unloading which is the left lane of the road.
- The right lane should only be used to exit the carpool road.  
Do not use the right lane to pull into an “open space” in the left lane.
- Each driver is responsible for driving forward in the left lane to prevent gaps in the car line.

- Each driver should leave enough space between cars to enable pulling over to the right lane to exit.
- **UNDER NO CIRCUMSTANCE MAY DRIVERS BACK UP IN THIS DRIVE.**

***“GENTRYSIDE DRIVE”  
PROCEDURES for  
STUDENTS EXITING CARS (A.M.)***

- Students should exit from the **left side of the car**, if possible, but if they must exit from the right side they must walk **in front of their own car** in order to get to the left side of the road.
- **When all of the students have safely exited the car with their belongings, the driver may then CAREFULLY move to the right lane and proceed to the end of the drive.**
- **When the driver reaches Whittington, he/she MUST TURN RIGHT.**
- **There will be no left turns onto Whittington.**
- Students exiting cars should walk to the bridge and cross. When they get to the bottom of the stairs by the assembly room building, they must carefully cross the circular drive via the marked “cross walk”.

***“GENTRYSIDE DRIVE”  
PROCEDURES for  
STUDENTS AFTER CROSSING BRIDGE (A.M.)***

- Students must continue to walk on the marked “cross walk” located in teachers’ parking lot and enter the school through the cafeteria door.
- A staff member will open the cafeteria door no earlier than 7:25 A.M. Please do not send your student across the bridge before that time.
- Students will stay in the designated area in the cafeteria until they are dismissed by staff member.
- Students who have been dropped off at the “Gentryside Drive” and have crossed the bridge...

**MUST ALWAYS ENTER THE SCHOOL THROUGH THE CAFETERIA DOORS.  
THEY MAY NOT ENTER VIA THE UPSTAIRS MIDDLE SCHOOL DOOR  
OR THE DOOR BY THE TROPHY CASES.**

## ***“GENTRYSIDE DRIVE” AFTERNOON PICK UP***

- **Parents may pull into the drive beginning at 2:45.**
- Drivers should pull up, merge, and then park in the left lane at the loading zone. Do not park in the right lane.
- Students at 3:00 & 3:30 dismissal time must exit building via the cafeteria door leading to the teachers’ parking lot.
- **Students must use marked “cross walk” to cross teachers’ parking lot in order to get to bridge.**
- Students will cross over bridge and look for their car at the loading zone. If their car is not parked at the loading zone, students must wait until their car pulls up into the loading zone and parks.
- **UNDER NO CIRCUMSTANCE SHOULD A STUDENT GO SEARCHING FOR THEIR CAR BEYOND THE LOADING ZONE AREA.**
- Students must enter their car from the **left side of the car**, if possible, but if they must enter from the right side they must walk in **front of their own car**.
- **When all of the students have safely entered the car the driver may then CAREFULLY move to the right line and proceed to the end of the drive.**
- **When the driver reaches Whittington, he/she MUST TURN RIGHT.**

On days of inclement weather  
students will be automatically sent to  
the main building front door for carpool.

**Students who utilize the “Gentryside Carpool” are expected to obey all safety rules in order that their carpool may maintain the option of using the “Gentryside Drive”. For this plan to be successful we need the cooperation of everyone participating.**